

## CSI-Nihilent e-Governance Awards (CNEA 2016) Nomination Guidelines

The Computer Society of India's Special Interest Group on e-Governance (CSI-SIGeGOV) instituted a series of awards for recognizing the contributions made in the field of e-Governance in the country. These awards have been sponsored by Nihilent Technologies Ltd. The awards recognize the ICT initiatives made in e-Governance area by Government entities at various levels. CNEA2016 is the 14<sup>th</sup> in the series of such recognition.

The judging process is exhaustive, with evaluation at various stages. The selection committee members have been drawn from Government, Industry, Academics and Computer Society of India. The Awards winners are felicitated at the CSI's Annual Convention held annually usually during fourth quarter of the Calendar year.

### Award Categories

The following are the award categories:

- **Project Category Award**
- **State Category Award\***
- **Sustenance Award\* (Applicable for winning entries of CSI- Nihilent e-Gov Awards 2010-11)**

\* These are on Invitation basis at the discretion of the Selection Committee and nominations by way of Expression Of Interest are sought only for the **Project** category awards.

**Note:** The committee may consider additional awards to appreciate efforts of Government entities whose nominations are otherwise qualified and gets short listed. To encourage active participation, all Government nominations from regions such as the NE, J&K etc might be treated separately for the purpose of assessment and recognition. Similarly, e-Gov Initiatives from Central Government entities may

also be treated separately. The decision of the selection committee will be final in the entire evaluation /recognition process.

### Conditions for Entry

- Any of the Central and State level Ministries/ departments (including that of UT administration), Government Organizations & Semi-Government Corporations, Public sector undertakings, District / Panchayat level Government entities e.g. Collectorates, Municipal Corporations, Zilla Parishads & other Autonomous bodies of Governments are welcome to apply.
- eGovernance projects (G2C, G2B, G2G, G2E) implemented in the country by the nominating Government entity can be nominated.
- In case an EOI has to be considered for field visits processing, it is mandatory for the nominee to submit an authorization letter (See template on the Awards site home page) with the signature and seal of the nominating authority, the requirement of which will be communicated. Nominees to submit the required authorization letter (Scanned copy) when requested and within the date indicated, for scheduling field visit.
- To encourage fresh e-Governance efforts, the Initiatives that have been recognized with CSI-Nihilent e-Governance award in the last 2 years will NOT be considered by the Selection Committee for recognition.
- For State and Sustenance award categories, information will be sought on invitation basis. No nomination is required to be filed
- Nominations received by the Awards Committee may be edited and published in the form of a book or on the Awards/ CSI SIGeGov web site at the sole discretion of the Awards Selection Committee or nominated CSI SIGeGov team.

## Judging Process

- Nomination will be judged by the Selection committee, consisting of members from Government, Industry, Academia and Professional Societies
- After submission of nominations, the judging process shall be as given below:
  - Scrutiny of Expression of Interest [EOI] form - for relevance, completeness, compliance. Only those EOIs meeting this validation process will be considered for next stage.
  - Such EOIs which qualify the scrutiny process are deemed as nominations and will be evaluated in detail by a group of experts for further short listing for field visit purpose. Nominees may also be asked to submit detailed nomination/ provide clarifications that may be necessary for field assessment & publication perspective. This process is towards validation of status and data vis a vis EOI.
  - In order bring to value to the practitioners, projects with innovative use of Technology, practices are encouraged. Projects which are older but have significant scope enhancements reflecting the same may also be nominated.
  - Nominees of those EOIs which get short listed will be informed of Field visit plan and actual field visits scheduled in consultation with the nominee to the extent feasible.
  - Based on field visit observations/ findings further short listing of nominations will be done for identifying “Finalists”.
  - All such ‘Finalists’ will be invited for a Presentation to the Selection committee at Hyderabad on a date as per the awards timeline indicated on the awards web site. Such presentations are usually show cased in person by senior level Government officials of the Nominee organization.
  - This is the final stage of short listing and identifying the Project Category award winners.
- The Award slate would be generated based on the evaluation data at different stages as above applying weightages for various sections of the EOI.

- The selection committee reserves the right to seek additional information from the nominated entries during the evaluation process.

### Evaluation Criteria for the Awards

- The quality of information submitted by the applicant in the EOI about the project, processes, lessons learned, 'knowledge-value' such project generates for the e-Governance practitioner will be a key factor in the evaluation process.
- Nominees participation expressed in terms of responses to clarifications at various stages, coupled with the actual status of the project as perceived under the evaluation process are a few determining factors.
- Projects with at least one year of operational (in use) period, prior to date of EOI submission would have higher weightage.
- Participation of nominating authority of the Government entity in the articulation of the project success, at various stages of assessment process, is also a key factor.
- CSI Nihilent e-Governance Awards committee is the final authority on all aspects of Awards review and short listing.

### How to Apply

Visit the CSI-Nihilent e-Governance Awards website at

<http://www.csinihilent-egovernanceawards.org/index.php>. Download and complete the Expression of Interest Form and email the same to [csiegov2016@gmail.com](mailto:csiegov2016@gmail.com).

Please ensure complete contact details are provided in the EOI for any further communication related to awards.

As part of the CSI-Nihilent eGovernance Awards, selected entries may be published in a book [normally released during the Award function]. It is therefore desirable that the correctness of contents in the entries is fully checked by the nominees.

## Important Dates

Window for Submission of Expression of Interest document	15 <sup>th</sup> June 2016 to 31 <sup>st</sup> July 2016
Clarifications on the EOI/ Detailed nomination	31 <sup>st</sup> August2016
Field visit for short listed entries	6 <sup>th</sup> September2016 - 20 <sup>th</sup> October2016
Presentation by 'Finalists'	11 <sup>th</sup> -12 <sup>th</sup> November2016
Intimation and Invitation to Winners	15 <sup>th</sup> November2016
Awards Ceremony*	9 <sup>th</sup> December2016

\* Awards are normally presented during the Computer Society of India's annual convention. This year the same is scheduled between 8<sup>th</sup> - 10<sup>th</sup> December 2016, in Coimbatore.

For clarifications, nominees can reach the Secretariat, Computer Society of India Special Interest Group on e-Gov (CSI-SIG e-Gov) c/o RCEG , IIIT, Hyderabad 500 032. Telangana, India.

Nominees are advised to look at Awards web site, for information and update [www.csinihilent-egovernanceawards.org](http://www.csinihilent-egovernanceawards.org).

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