

CSI Nihilent eGovernance Awards (CNeGA 2018)

'Project Category' Nomination Template

Section 1: Nominating Authority, Implementation organization and Contact Official's details	
1.1	<i>Please furnish the name, designation, email and Phone contacts of the NOMINATING AUTHORITY on whose behalf this Nomination is being submitted.</i>
	Name of the Official
	Designation
	Name of the Organization / Department / Institution
	Postal Address
	Are you authorized to nominate the Project? (Y/N)
	Office Phone
	Mobile
	Email Id
1.2	<i>Please furnish the name, designation, email and Phone Contacts of the IMPLEMENTATION ORGANISATION, if different from the nominating Government entity</i>
	Name of the Official
	Designation
	Name of the Organization / Department / Institution / Office / Establishment
	Role of Implementation agency in the project being nominated
	Postal Address
	Office Phone
	Mobile
	Email Id
1.3	<i>Please furnish the name, designation, email and Phone Contacts of the official who will be the contact person for the nomination</i>
	Name of the Official
	Designation
	Name of the Organization / Department / Institution / Office / Establishment
	Postal Address
	Office Phone
	Office Fax
	Mobile

	Email Id	
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Section 2: Category of the Nomination, Project Title, Nomination By, Project Start date etc.

2.1 Category of Nomination

[Please select (√) one of the boxes below to indicate category of the project for which the nomination is being submitted. Please tick only one box, below.]

- eGovernance Project of **Central Government Ministries / Departments / Autonomous Institutions / PSUs**
- eGovernance Project of **State Government Ministries/Departments/ Autonomous Institutions of State Government or Union Territories**
- eGovernance Project of **Local Government entities - Districts / ULBs (City Corporations), Panchayats**

2.2 Project Title

[This Title will be for any further reference. Ensure the correctness of the title as it may be used for display on the Award Memento and Certificate, if nomination gets shortlisted at the final stage.]

2.3 Is the nomination being submitted by a Government entity? (Yes or No)

Nominations can only be submitted by Government entities (State or Central or UT or PSUs) for projects deployed and in use for their own use.]

2.4 Project Start date (Month and Year) of formal deployment

[Projects which have not been under LIVE implementation for a minimum of 6 complete months / 180 days will NOT be considered.]

2.5 Project URL if any please mention

[If access is controlled, please provide details on way to navigate for site review]

2.6 Briefly state the key reason/s for nomination of this eGovernance project/ Initiative

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Section 3: Project Overview

3.1 Brief overview of the Project in terms of Objectives, Scope - functional and geographical, Key stake holders – intended benefits and current status
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3.2 State the SW environment of the project deployed including Third party tools (HW, SW, Middleware), packages-integrated / deployed including name of Database e.g. Oracle, DB2, Microsoft SQL etc.
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3.3 Has any formal certification been obtained with respect to Cyber Security? If yes, please furnish details of certifying agency

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3.4 Strategy in place for Disaster Recovery and service continuity

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Section 4: Results Indicator – Information

[The Result Indicators are primarily the outcome and the key achievements of the project. While responding please ensure the performance presented is against plan and, to the extent possible, provide quantitative data as against qualitative statements.]

4.1	Description of various e-Services, Services description, benefits and their Volumes [Please describe each of the key services that are delivered along with benefits accrued to stakeholders]				
	Name of e Service	Brief service description with benefits	Volume (Nos) of Services year wise		
			2015-16	2016-17	2017-18
4.2	Implementation [Briefly describe to what extent the implementation has achieved the targeted goals in OVERALL terms. The details may be provided with respect to geographical areas / functionality / delivery channels / category of stakeholders etc]				
	a. Implementation Coverage achieved in comparison to the plan / target				
	b. Indicate improvements/ enhancements specifically rolled out during the last one year and those which are planned to be rolled out during next one year.				

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Section 5: Enablers	
<i>The Enabler Indicators are the factors that helped achieve the above indicated results. For each of the 'Enabler', please elaborate on the following: approach for institutionalizing the enablers, managing the process, lessons learnt in the process, best practices adopted from elsewhere / within, Challenges faced and sustenance plan for continuity.</i>	
5.1	PROCESSES RE-ENGINEERED [<i>This section should explain how Government Process Re-engineering was effected through such means as Automation, standardization, Simplification etc</i>]
5.2	TECHNOLOGIES [<i>This section should explain how Enterprise architecture, data analytics, Knowledge management applications, social media, Internet of things [IoT] or other relevant technologies that enabled achievement of outcomes. Please do not describe databases, networks, programming languages etc</i>]
5.3	PEOPLE [<i>This section cover such factors as capacity building, leadership support, management of change etc.</i>]
Section 6: Value Indicators	
<i>[The Value Indicators are high level goals and objectives which are used as guiding philosophies for defining visionary scenarios within the e-Governance projects.]</i>	
6.1	Learnings for sharing <i>[Projects throws up challenges and opportunities for the team involved in conceptualizing, planning and executing / maintaining / supporting the project. Briefly cover key learnings, best practices, from these aspects including any innovative / disruptive technologies, process changes that have been used.]</i>
6.2	Digital Empowerment <i>[Financial Inclusion, Language, demographic and cultural differences may result in certain types of stakeholders not getting fully benefitted from e-Governance initiatives. Please describe the specific steps taken to address these indicators.</i>

6.3	Green e-Governance <i>[Green e-Governance is about application of Green computing practices to the domain of e-Governance. It involves adoption of environmentally friendly practices with respect to creation, use, and disposal of ICT gadgets / infrastructure. There are several dimensions to green e-Governance and prominent among these relate to disposal of e-Waste. Describe the specific steps taken and other Green Governance initiatives.]</i>